



WEEKLY OPERATIONAL BULLETIN
Friday 08 September 2023

This Week's Treviglas Focus – Setting the Standard

A message from Mr Rogers - It's been a great week, a great return, thanks to all staff for making it such a brilliant start to the year. It's been lovely to meet the new Year 7's. The vast majority of the students have exceeded expectations in how they have returned to school - this is now the standard.

1. Thank you to all those who have helped with the following over the last week or so:
 - Inset Day last Monday - it was an intense but productive day.
 - Welcoming Year 7, special thanks to Mrs Gilbert and the Year 7 tutor team for making it such a smooth start.
 - Welcoming Year 12, thanks to Mrs Handford and the Post 16 team for their induction. Numbers are looking very promising.
 - Thanks to all staff for your efforts in adapting to new systems and processes.
 - Thank you to everyone who has supported our new members of staff:-
 - Ricky Blackman – Maths (BLK)
 - Gerard Watts – Computer Science & IT (WAT)
 - Cindy Ye – Maths (CYE)
 - Saoirse Noonan – History (NOO)
 - Callum Scott – Science (SCT)
 - Stephanie Prout – Maths (PRO)
 - Charlotte Pollard – Geography (PLD)
 - Rachel Franklin – Health & Social Care (FRN)
2. Well done to:
 - Exam results - all of our GCSE students. Provisional analysis shows P8 = 0.2 and we are confident this will put us in the top performing schools in the county for the third year running.
 - All students for their achievements over the summer, see the Treviglas Facebook page for details of individual successes.
 - The site team and all those involved in the refurbishment for getting the school looking good despite all the ongoing work.
3. We look forward to:
 - Our Year 5 and 6 open events starting on Friday 15 September from 9 - 10.30 am - for further information please contact Mrs Gilbert.
 - Collaboration visit of the Falmouth School Deputy Head, Jake Price on Friday 15 September.
 - Applications for the following posts which expire on 15 September at 9 am - Senior School Improvement Lead, Headteacher.
4. Please remember the following:

- The deadline for Performance Management forms is 26 September - please complete your section of the form prior to your meeting with your line manager.
- In the event of absence from work please send ALL notifications to absence@treviglas.cornwall.sch.uk by 7.15 am.
- All leave of absence and off timetable requests must be submitted no less than 2 weeks in advance.
- Always get your Purchase Orders to Amy in Finance in a timely manner. If in doubt go and speak to Amy.
- Log all sanctions on Satchel before 3.15 pm each day.
- Please don't forget to use the new signing in and out system, either use your card at the machine in the reception area, or use the app. This sign in/out procedure will be crucial for evacuation and fire drill procedures.

5. Staff Wellbeing –

- The main office should not be accessed between 8.30 and 9.30 am, except in an emergency, to allow a smooth start to the school day for all.

TERM DATES

Monday 4 September 2023 – Inset Day (school is closed to all students)

Tuesday 5 September 2023 – First Day of Autumn Term for all students

Monday 23 October to Friday 27 October 2023 – Half Term

Tuesday 19 December 2023 – Last Day of Autumn Term

Thursday 4 January 2024 – First Day of Spring Term

Monday 12 February to Friday 16 February 2024 – Half Term

Monday 19 February – Inset Day (school closed to all students)

Thursday 28 March 2024 – Last Day of Spring Term

Monday 15 April 2024 – First Day of Summer Term

Monday 27 May to Friday 31 May 2024 – Half Term

Friday 19 July 2024 – Last Day of Summer Term

Monday 22, Tuesday 23 & Wednesday 24 July – Inset Days (school closed to all students)

TREVIGLAS ACADEMY CALENDAR

Monday 11 September 2023

4 to 4.45 pm Whole Staff Briefing in the Main Hall

Tuesday 12 September 2023

8.40 to 9 am - Assembly - Year 7 - Main Hall - Mr Wilson

9 to 10.30 am HR/Finance Meeting in Post 16 Building

3.15 Senior Leadership Meeting in Leadership Office

Wednesday 13 September 2023

8.40 to 9 am - Assembly - Year 11 - Main Hall - Mrs Vittle

8.30 am ELT Meeting at Roseland Academy

1 - 3 pm NSN Meeting - all PE Leads in the Post 16 Building

Off Timetable - All Day - ECT Mentoring Training - Mr Tamlyn

Off Timetable - 11 am to 3 pm - ECT Training - Mr Scott, Miss Pollard & Miss Noonan

Off Timetable - 8.30 to 10 am - ECT Mentoring Training - Mrs Pearn

Thursday 14 September 2023

8.40 to 9 am - Assembly - Year 10 - Main Hall - Mr Lewis
All Day Tempest Photos for our Year 7 and new starter students in the Main Hall

Friday 15 September 2023

9 - 10.30 am Year 5 & 6 Open Morning

Off Timetable - 8.30 to 10 am - Open Morning - Mrs Gilbert

Weekend

Week	Date Week Commencing	Forthcoming Events – (some may be subject to change)
Green Week	18 September	Tuesday 19th - 9 to 10 am Year 11 Networking Breakfast - Mrs Ford Wednesday 20th - Immunisation Day Year 8 Wednesday 20th - 12 to 3 - Cross Country Race 1 - Years 4, 5 & 6, Newquay Tretherras to be held at Newquay Sports Centre Wednesday 20th - 3.45 to 5.45 pm - Years 5 & 6 Activity Sessions, history & business with Mrs Gilbert
Blue Week	25 September	Tuesday 26th - 4.30 to 7 pm - Years 5 & 6 Open Evening - all staff Wednesday 27th - 1.30 to 3 pm - Macron Football Festival Years 5 & 6 at Treviglas Academy Sports Fields Thursday 28th - 5.30 to 6.30 pm - WEX/Careers Evening hosted by Mr Wilson
Green Week	02 October	Tuesday 3rd - 9 to 10 am - Year 11 Networking Breakfast Tuesday 3rd - 3.45 to 5.45 pm - Years 5 & 6 Activity Sessions for art and drama with Mrs Gilbert Wednesday 4th - 3.30 to 5 pm - Mixed Netball years 3 & 4 at Newquay Tretherras Netball Courts Thursday 5th - 3.45 to 5.45 pm - Years 5 & 6 Activity Sessions, maths & Science with Mrs Gilbert