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| **WEEKLY OPERATIONAL BULLETIN**  **Friday 30 June 2023** |

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| **This Week’s Treviglas Focus – being great ambassadors for the school** |

1. Thank you to all those who have helped with the following this week:

Justine Hocking’s visit

The morning welcome routine

The year 5 taster day

Jo Gough’s trip to Thorpe Park

The Theatre Company visit

Sam Whitchurch’s careers trip to Falmouth University

The year 5 & 6 open morning

The year 6 parents welcome evening

And to all staff who have ensured the daily routines have been positively undertaken.

1. Well done to all those involved in making the transition events so successful and to all the students involved with the new year 7s.
2. We look forward to our Trust middle leaders conference where staff are to come together to plan for the next academic year, this takes place on Monday 3 June at The Venton Conference Center, Summercourt.
3. Mrs Suttle- Wellbeing - Just a polite and respectful reminder that staff should not be sending, receiving or responding to emails after 6:00 pm as agreed in our well-being strategy. This was a really positive, practical and impactful directive to protect staff well-being and support positive mental health. The exceptions of course are emergency notices, safe guarding and important notifications.
4. Please remember the following:
5. To do the TES Survey
6. Data Drop deadlines – reports in to Jo Gough by 7 July, and tutor comments to Jo Gough by 14 July, please.
7. Industrial Action Days of 5 and 7 July, please remember the sign in procedures for these days, and can tutors remind their students about meal vouchers, any queries regarding these please refer to Justine.
8. Please plan in good time to allow Amy Stewart to plan financial matters. The trust are currently moving to a new software package so this is causing some delays. Your support is appreciated.

**TERM DATES**

**Friday 21 July 2023 – Last Day of Summer Term**

**Monday 4 September 2023 – Inset Day (school is closed to all students)**

**Tuesday 5 September 2023 – First Day of Autumn Term for all students**

**Monday 23 October to Friday 27 October 2023 – Half Term**

**Tuesday 19 December 2023 – Last Day of Autumn Term**

**Thursday 4 January 2024 – First Day of Sprint Term**

**Monday 12 February to Friday 16 February 2024 – Half Term**

**Thursday 28 March 2024 – Last Day of Spring Term**

**Monday 15 April 2024 – First Day of Summer Term**

**Monday 27 May to Friday 31 May 2024 – Half Term**

**Friday 19 July 2024 – Last Day of Sumer Term**

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| **TREVIGLAS ACADEMY CALENDAR** |

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| **Monday 3 July 2023** |

All Day Trust Middle Leaders Conference at Venton Conference Centre, Summercourt

7 – 8 am Year 10 Celebration Assembly in the main hall

3.45 – 5.45 pm Transition Activity Sessions Year 6 PE & Science see Mrs Gilbert for details

3.15 – 3.45 pm All Staff Briefing in the main hall chaired by Mr Rogers

3.45 – 4.30 pm Departmental Meetings to discuss learning routines, data drops, reports and moderation

Leave of Absence all day Mrs Hughes, Mrs Turpin, Mrs Ford, Mrs Robin Penrose, Miss Quarton, Mrs Gilbert, Mrs Suttle, Mr Tamlyn, Mrs Vittle

Leave of Absence 2-3 pm Mr R Hargreaves

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| **Tuesday 4 July 2023** |

8.30 – 10 am Consent Project Workshop for Year 12 Students organised by Jo Handford in Room 61

9 am – 3 pm Year 10 Geography Fieldwork – see Miss Quarton for details

12.30 pm Interviewing for a Teacher of Humanities, see Mrs Henwood or Miss Quarton

3.15 – 4 pm Safeguarding Team Meeting chaired by Mr Rogers in the leadership office

4 – 6 pm Leadership Team Meeting chaired by Mr Rogers in the leadership office

Leave of Absence all day Mrs Robin Penrose, Mr Lewis, Miss Dandy, Miss Quarton, Mrs Hughes

Leave of Absence 11am- 3pm Mr Nions

Leave of Absence 1.30-3pm Mrs Moody

Leave of Absence 8.30am-1 pm Mrs Brain

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| **Wednesday 5 July 2023** |

All Day Day of industrial action, school closed to everybody except year 10 students

All Day Art Exhibition with evening event from 5 pm to 6 pm see Mr Colborne for details

8.30 am – 3.00 pm Year 10 Geography Fieldwork see Miss Quarton for details

3.15 – 3.45 pm Pastoral Staff Briefing chaired by Rose Penrose in the staffroom

Leave of Absence all day Mr Lewis, Miss Dandy, Miss Quarton, Mrs Hughes, Mr Howarth

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| **Thursday 6 July 2023** |

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| 9.00 am – 3.30 pm Year 10 Geography Fieldwork see Miss Quarton for details  3.45 – 5.45 pm Transition Activity Sessions Year 6 Geography & DT see Mrs Gilbert for details  Leave of Absence all day Mr Lewis, Miss Dandy, Miss Quarton, Mrs Hughes, Mrs Mildenhall, Mrs Laity, Mr  Hargreaves  Leave of Absence 8.30-10am  & 2-3 pm Mrs Pearn  Leave of Absence 11am-3pm Mr Nions & Mr Wells |

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| **Friday 7 July 2023** |

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| All Day Day of industrial action, school closed to all students  10 am – 3 pm Leadership Team planning day  Leave of Absence 8.30am-1pm Mrs Brain  Leave of Absence 9-10am Mrs Vittle |

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| **Weekend** |

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| Saturday 8 July from 2 to 3 pm - Steel Band at Watergate Bay Wave Project Festival |

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| **Week** | **Date** | **Forthcoming Events – (some may be subject to change)** |
| Blue | 10 – 14 July  10 & 11 July  10 July  11 July  12 July  12 July  16 July | Activities Week, various activities organised by Mr Fallows  9 am – 4 pm University Visit Year 9 organised by Mr Wilson  9 – 10.30 am Years 5 & 6 Open Morning see Mrs Gilbert for details  3.45 – 5.45 pm Transition Activity Sessions Year 6 NFL, ICT see Mrs Gilbert for details  9 am – 3 pm Taster Day Post 16 see Mrs Handford for details  3.45 pm – 5.45 pm Transition Activity Sessions Year 6 music, food with a meet and greet the Leadership Team from 5.15 to 5.45 for parents, see Mrs Gilbert for details  2 – 3 pm Steel Band at Tropical Pressure Music Festival |
| Green | 17 - 21 July  17 - 19 July  18 July  20 & 21 July | Work Experience Year 10, see Mr Wilson for details  Silver Duke of Edinburgh Expedition Bodmin Moor 3 days  8 – 9 am Celebration Assembly – 7, 8, 9 houses  Duke of Edinburgh Bronze Catch Up Expedition 2 days |